

The following information explains what may happen following an enquiry about the result of an examination. Please read this information carefully, it could have serious implications for your future.

### **Reviews of Results (RoRs)**

If your examination centre makes an enquiry about the result of one of your examinations, after your subject grade has been issued, there are three possible outcomes;

- Your original mark **is confirmed as correct**, and there is no change to your grade
- Your original mark **is raised**, so your final grade may be higher than the original grade you received
- Your original mark **is lowered**, so your final grade may be lower than the original grade you received

There are two main options:

1. **Standard Review of Marking** - This reviews the original marking and also includes a clerical re-check. The deadline is midday Wednesday 25 September.
2. **Clerical Re-check** - This checks all the clerical procedures e.g., all questions have been marked, totals correctly added up and correctly recorded. The deadline is midday on Wednesday 25 September.

Candidates must complete and sign a Candidate Post Results Service Request Form before any request for a review of results can be made. This confirms your approval and indicates that you have understood what the outcome might be.

### **Access to Scripts (ATS)**

Two services are available:

1. **Priority Access to Scripts** - To help you decide on a possible re-mark. The deadline for requesting this is Wednesday 4 September.
2. **Non-priority Access to Scripts** - This is useful if you want to find out where you lost marks and how to improve if you plan to re-sit the paper. (Once you have the original script, your result cannot be altered, even if you discover it was incorrectly marked). The deadline for requesting this is Wednesday 25.

## Post-Results Service Fees – GCSE

All fees are per unit/paper

Awarding Body	Standard Review of Marking	Clerical Re-check	Priority Access to Scripts	Non Priority Access to Scripts <i>(without a review or clerical check)</i>
AQA	£42	£9.05	Free*	Free*
Edexcel	£46.70 <i>(Drama £69.10)</i>	£13.10	Free*	Free*
OCR	£61.50 <i>(plus £15.75 for copy of script too)</i>	£10.75 <i>(plus £15.75 for copy of script too)</i>	Free*	Free*
WJEC	£40	£11.00	Free*	Free*

## Post-Results Service Fees – AS Level

All fees are per unit/paper

Awarding Body	Standard Review of Marking	Clerical Re-check	Priority Access to Scripts	Non Priority Access to Scripts <i>(without a review or clerical check)</i>
AQA	£48.65	£9.05	Free*	Free*
OCR	£61.50 <i>(plus £15.75 for copy of script too)</i>	£10.75 <i>(plus £15.75 for copy of script too)</i>	Free*	Free*

\*Please see the Trust's Charging and Remissions Policy which states that no charge will be made for first entry to a prescribed public examination for which a student has been prepared by the school. However, the full fee will be charged for any re-sit or re-mark plus a £5 administration fee for each component/paper request.

## Candidate Post Results Service Request and Candidate Consent Summer 2024

In order to proceed with an enquiry or appeal, you (the student) must sign the form below. This tells the Head of your Centre that you have understood what the outcome might be, and that you give your consent to the enquiry or appeal being made.

All requests must be accompanied by the appropriate fee (see information sheet) paid by cash or cheque. Cheques should be made payable to 'Hazel Grove High School'. To guarantee your requests are made in time to the Examination Boards, you **must** meet the deadlines mentioned.

### Candidate Consent Form

<b>Centre Number</b> 33425	<b>Centre Name</b> Hazel Grove High School / Hazel Grove Sixth Form
<b>Candidate's Exam Number</b>	<b>Candidate's Name</b>
<b>Candidate's Tel Number</b>	<b>Candidate's E-mail Address</b>

**Details of Enquiry** (*clearly identify whether requesting one or more papers for a subject e.g. Maths Higher Paper 2, AQA 8300H/2*)

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	Service Required	Fee Enclosed ( <i>including £5 admin fee per component</i> )
Clerical Re-check –administration only		
Standard Review of Marking		
Priority Access to Scripts		
Non-priority Access to Scripts		

### Student Consent

I (above named candidate) give my consent to the Head of my Examination Centre to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade awarded to me may be lower than, higher than, or the same as the grade which was originally awarded for this subject.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_