



ACADEMY COMMITTEE MEETING

Date: 15th January 2024
 Time: 6pm
 Venue: Hazel Grove High School

Clerk: T Wright
 Present: J Butler, S Blades, G Vout, M Stewart, B Vickers, A Phillips, C Franklin, D Browne, A Bentley, S Howell, L Evans

Action		Initials
3	Governors were asked to review and approve the Safeguarding Policy	All
4	Governors were asked to complete the Prevent training	All

Agenda – Part 1			
Category	Item	Notes	Action
1	Apologies	R Kumar, S Warner	Note
	Governance Arrangements AOB	<p>S Howell, Assistant Head presented to the AC an overview of Attendance and an update on how Young Carers and LAC/PLAC are monitored.</p> <p>Overall attendance is currently 91.5%, this continues to be a challenging area however is above the national average.</p> <p>An Attendance Officer has been recruited and joined in September alongside two Assistant Head of Years.</p> <p>SB Q: Is there a Trust Attendance strategy?</p> <p><i>SH A: We have regular Trust attendance meetings and network with the other attendance leads to share best practice.</i></p> <p>AB Q: Do Parent/Carers take their child on holiday in term time?</p> <p><i>SH A: On occasion this does happen, however all holidays are unauthorised. On the school website you can find an attendance guide with more information on this;</i></p> <ul style="list-style-type: none"> Taking leave in term time has a disruptive effect upon students' learning and progress and it is often difficult for students to catch up 	Note

		<p>with work that has been missed. It may also suggest to some students that their education is not a priority</p> <ul style="list-style-type: none"> Holidays taken without permission will be categorised as unauthorised and will lead to an application to the Local Authority to issue an Education Penalty Notice. This is a fine of £120 per parent for each student which reduces to £60 if paid within 21 days. Approval for leave of absence cannot be given retrospectively and will always remain as unauthorised. <p><u>Sixth Form</u> B Vickers: In January the Sixth Form consultations are taking place, this gives external and internal students to opportunity to come into Sixth Form and meet the Senior Leadership team. Students were given conditional offers and we look forward to the new cohort joining us in September.</p>	
	Part 1 Minutes	The minutes of the meeting held 27 th September 2023 were approved and there were no matters arising.	Agree
	Membership: Election of Chair and Vice Chair	<p>T Phillips stepped down as Staff Governor after four years at Hazel Grove High School, he will continue to act as Teacher of Languages at the school. The committee thanked T Phillips for his contributions and advice as a Governor.</p> <p>Welcome to D Browne who has been appointed as the Staff Governor, he is the Assistant Head of Science and DofE Manager.</p>	Agree
	Trust Board Meeting Summary	Governors were provided with Trust Board updates from the September meeting as part of the pre-meeting reading material.	Agree
	School development plan priorities	M Stewart informed the AC that the School Development Plan will be rag rated this term and it will be shared during ACM 3.	Agree

		Set and ensure delivery of the school curricula and assessment in line with the Trust approach	M Steward confirmed the delivery of the school curriculum and assessment at HGHS, in line with the Trust approach.	Agree
		Review Head of School's Report	<p>L Evans, Assistant Head gave an overview of behaviour, including sharing behaviour data and how behaviour is monitored.</p> <p>Bromcom was introduced in September 2022 as a replacement for SIMS. This has enabled us to have live data and review data as a Trust rather than just individual school.</p> <p>This also provided the parent/carers with a parental account 'Mychild' in which they can review their child's attendance, behaviour, timetable etc.</p> <p>SB Q: Can you see how many parent/carers access their 'Mychild' account?</p> <p><i>BV A: Yes, we can see how many parent/carers have downloaded the app. All school messages are sent via the app, which encourages parent/carers to check it regularly.</i></p> <p>GV: As a Governor, this has been very useful to see how data is monitored and used to create strategies and inform the Behaviour Policy.</p>	Note
3	Governor Monitoring	Finance Update	The Management Accounts from August were shared with the Committee.	Agree
		Policies	Governors <u>approved</u> the Safeguarding policy.	Agree
4	Governor Development	Review governor training plan	The Governors were asked to complete the Prevent training: <i>Learn how to support people susceptible to radicalisation.</i>	Note and Agree

5	Community Engagement	Stakeholder Engagement	<p>A Year 11 Assembly took place to announce the details of the Year 11 Prom to be held at Pott Shrigley Hotel later this year. There has also been a rewards incentive (drink/photo tokens etc) launched to encourage attendance at 'Power Hours' and half term revision sessions.</p> <p>The school performance of 'Wizard of Oz' will run over three nights in March. The Performing Arts team have been working very hard with the enthusiastic cast since October.</p>	All
		AOB	<p>SB Q: Is there an update regarding Laurus Grace?</p> <p><i>MS A: Work will soon commence on the Hazel Grove High School site in terms of the tree and hedge felling at the front of school.</i></p> <p>Tilbury Douglas have confirmed this statement; 'As the project gets underway, we will periodically issue residents with updates via a newsletter. Please be assured that Tilbury Douglas will be working considerately and closely with the Laurus Trust to ensure the build has a minimal impact on pupils, staff and neighbours.'</p>	
	Meeting Dates:	ACM 4: Tuesday 25 th June	The next meeting is 5 th March 2024.	Agree

Impact of Meeting / Key Outcomes
D Browne was appointed as Staff Governor
The Safeguarding Policy was reviewed and approved

Meeting closed at 8pm.