

ACADEMY COMMITTEE MEETING

Date: Tuesday 16th June 2020
 Time: 6.00pm
 Venue: Microsoft Teams

Clerk: Nicola Burgess
 Present: M Vevers, M Stewart, S Blades, A Phillips, A Bentley, S Keyworth and V Horsfield
 In attendance: A Robertson to observe

Action	Initials
The Clerk will circulate the Register of Business Interests at the start of each Academy Committee meeting	AR
Code of Conduct to be amended to reflect the more specific references to the Executive Team	MV
To speak to CN regarding ongoing recruitment of new Governors to this Academy Committee	VH
Governors were encouraged to look at the newly relaunched school website	All

Category	Item	Notes	
1	Apologies	Apologies were received from R Kumar.	
	AOB items	There were no other items of business which were not already included within the agenda.	
	Register of interests	Governors were asked to check the records held and to inform the Clerk of any changes.	AR
	Code of Conduct	Specific reference to the Executive Team will be updated within the Code of Conduct.	MV
	Part 1 Minutes	The minutes of the meeting held 3 rd February 2020 were approved as a correct record of the meeting.	
	Membership: Recruitment Update/Succession Planning	Governor recruitment was discussed and the fact that plans to recruit had been delayed by the school closures due to Covid-19. VH agreed to speak to C Nevin to discuss Governor recruitment going forward.	VH
	Scheme of Delegation	There are no changes to the Scheme of Delegation to note.	
	Trust Board Update	The Trust Board report had been circulated to Governors prior to the meeting. The report detailed the approval	

			of partial reopening of the schools in June 2020 following implementation of a robust risk assessment.	
2	School Performance & Accountability	Education provision since lockdown	<p>Children of keyworkers and vulnerable students have been in school since the first day of the lockdown, including all school holidays. Numbers had risen from 10 students in the early stages to around 40 students per day. It was noted that the staff were keen to be in school with the students, including during the holidays. These students access their Teams lessons whilst in school.</p> <p>Teams provision of online lessons had originally been for years 10 and 12 and has now been rolled out to all year groups.</p> <p>Thanks were offered to all staff for their continuing hard work to provide the best possible education for students during these unprecedented times. The school has received a number of emails of thanks from parents who are very grateful and supportive. Microsoft Teams lessons are now part of the weekly routine for students, alongside their work on Show My Homework. Both parent Governors reiterated their thanks for the provision during difficult times.</p> <p>Teachers and Heads of Year have maintained a personal contact with students via calls and emails and parents have been very grateful of this.</p> <p>MS commented how proud he was of the way all the staff had worked together.</p> <p>Q- How is the Teams lessons from a teacher perspective? A – Fantastic, it is now a normal part of our routines and has developed as we have gone along. Staff quickly became confident in its use.</p> <p>Q – What is happening with students who do not have access to a device or to the internet? A – The Government roll out of IT equipment has not been good. Some devices have been sent out directly to students via Stockport LA and some are expected in school which can then be distributed. School is actively chasing up these devices.</p> <p>Students who are identified as vulnerable are actively encouraged to come into school if possible. It was noted that students can be identified as vulnerable for a number of reasons, one of which is not accessing education.</p>	

		<p>HGHS had reopened to pupils in years 10 and 12 on 15th June 2020. 20% of each year group was in school each day. For year 10 students there will be 3 x 45 lessons in English, Maths and Science.</p> <p>Prior to this meeting the Risk Assessment for reopening was circulated to Governors. Staff were thanked for a comprehensive and reassuring Risk Assessment. The Risk Assessment is a live document which will be regularly revisited and updated as guidance changes.</p> <p>The Risk Assessment had been consulted with Trade Union Representatives and although they would not endorse any Risk Assessment they were comfortable with the proposals.</p> <p>Q – What about the Transition for Year 6? A – We are unable to invite the students into school for their usual induction day, the DfE guidance is very clear on this. A video is being made to show year 6 and induction packs are currently being sent out. HGHS are liaising with the individual primary schools to ensure all transition information is received. There will be a dedicated Transition area on the school website which will show the video, some activities to complete and an introduction to key people. It is hoped this will go some way to reassure year 6 pupils. The first day in September will be the Transition day.</p> <p>Q – What are the student intake numbers for year 7 in September? A – 275 before appeals.</p> <p>Q – Will year 7 students be expected to be in school uniform in September? A – The school is awaiting further guidance before notifying parents.</p> <p>The addendum to the Behaviour policy was <u>approved</u> by Governors. The update is specifically Covid related and is good to have in place.</p> <p>Operational guidelines were circulated to Governors prior to the meeting. Governors were asked to note the contents which show how school will be operating.</p>	
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Reopening arrangements

3	Governor Monitoring	Finance update	<p>Governors were pleased to note the management accounts.</p> <p>Q – A significant amount has been spent on repairs – is everything now up to date?</p> <p>A – Works are currently not complete and are being done on a rolling programme. R Hardman has produced a comprehensive schedule with health and safety issues being prioritised first.</p> <p>A couple of the larger projects have been funded by LFET bids.</p> <p>Q – When will the Sports Centre staff come back after being furloughed?</p> <p>A – The Sports Centre staff who are currently furloughed are currently having their pay topped up to 100% by the Trust. It is a difficult position as we are still currently unable to open Sports Centres.</p>	
		Risk Register – agree arrangements for creating school register in agreed Trust format	<p>Governors were asked to note the School Risk Register. This is a live document which is regularly revisited and updated and will be an agenda item for every meeting.</p>	
		Policy reviews	<p>The following policies were <u>approved</u> by Governors.</p> <p>SEND Information report</p> <p>Attendance policy</p> <p>Anti-bullying policy</p> <p>Capability policy*</p> <p>Sickness policy*</p> <p>*there were no changes to the policies</p>	
		Governor Self Review of Impact	<p>The Governor self-review of impact is used to populate the annual report to the Trust Board.</p>	

4	Governor Development	Governor training	<p>Governors were asked to inform the Clerk of any training they attend.</p> <p>For future meetings there will be 15 minutes of training at the start of each meeting.</p> <p>Q – Will there be an opportunity to do updated Safeguarding training?</p> <p>A – This will be done at the first meeting of the academic year.</p>	
5	Community Engagement	Stakeholder Engagement	<p>The new school logo has now been launched and the uniform updated.</p> <p>The new school website is now live and Governors were encouraged to visit the website. The update is in line with other Trust schools and is more streamlined and easily navigated.</p> <p>Signage at the school will be updated in September with the new branding.</p>	All
	AOB		<p>Q – What is happening about staff performance management during the school closures?</p> <p>A – Staff are monitored throughout the year and will have a final review in September. If they were on track when school closed they will be signed off as where they were then.</p>	
	Meeting Dates:	Academic year 2020- 2021	<p>Tuesday 22nd September 2020 at 6.00pm</p> <p>Tuesday 1st December 2020 at 6.00pm</p> <p>Tuesday 2nd March 2021 at 6.00pm</p> <p>Tuesday 22nd June 2021 at 6.00pm</p>	